

additional papers 1

Council

Mon 11th Jan
2010
7.00 pm

Council Chamber
Town Hall
Redditch



www.redditchbc.gov.uk

Access to Information - Your Rights

The Local Government (Access to Information) Act 1985 widened the rights of press and public to attend Local Authority meetings and to see certain documents. Recently the Freedom of Information Act 2000, has further broadened these rights, and limited exemptions under the 1985 Act.

Your main rights are set out below:-

- Automatic right to attend all Council and Committee meetings unless the business would disclose confidential or “exempt” information.
- Automatic right to inspect agenda and public reports at least five days before the date of the meeting.
- Automatic right to inspect minutes of the Council and its Committees (or summaries of business undertaken in private) for up to six years following a meeting.
- Automatic right to inspect lists of background papers used in the preparation of public reports.
- Access, upon request, to the background papers on which reports are based for a period of up to four years from the date of the meeting.
- Access to a public register stating the names and addresses and electoral areas of all Councillors with details of the membership of all Committees etc.
- A reasonable number of copies of agenda and reports relating to items to be considered in public must be made available to the public attending meetings of the Council and its Committees etc.
- Access to a list specifying those powers which the Council has delegated to its Officers indicating also the titles of the Officers concerned.
- Access to a summary of the rights of the public to attend meetings of the Council and its Committees etc. and to inspect and copy documents.
- In addition, the public now has a right to be present when the Council determines “Key Decisions” unless the business would disclose confidential or “exempt” information.
- Unless otherwise stated, all items of business before the Executive Committee are Key Decisions.
- (Copies of Agenda Lists are published in advance of the meetings on the Council’s Website:
www.redditchbc.gov.uk

**If you have any queries on this Agenda or any of the decisions taken or wish to exercise any of the above rights of access to information, please contact
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**10. Urgent Business –
Shared Services Board,
7th January 2010**

To consider the recommendations of the meeting of the Shared Services Board held on 7th January 2010.

(In view of the fact that it contains information relating to individuals and negotiations in connection with a labour relations matter, part of this report is not for publication and has been circulated only to relevant Officers and Members of the Council.)

(Report attached)

(No direct Ward relevance)

Redditch Borough Council and Bromsgrove District Council

Shared Services Board – 7th January 2010

Notes

Present:

Councillor Gandy (Chair) and Cllrs Hall, Hartnett and MacMillan (Redditch BC)

Councillors Hollingworth, Colella, Denaro and Peters (Bromsgrove DC)

Also present: Cllr Banks (RBC Observer)

Officers: K Dicks.

Notes: Steve Skinner.

Apologies: All Members being present, there were no apologies for absence.

1. MINUTES

The notes of the previous meeting of the Board, held on 9th November 2009, were agreed as a correct record.

2. MATTERS ARISING

a) Concordat Update:

It was noted that this remained to be reported to both Councils.

b) Appointments:

Members noted the outcomes of the recent selection processes for new Director posts; and that all appointees had accepted their positions:

<ul style="list-style-type: none"> • Executive Director (Leisure, Environmental and Community Services) (also Deputy Chief Executive Officer) 	Sue Hanley
<ul style="list-style-type: none"> • Executive Director (Finance and Corporate Resources) 	Jayne Pickering
<ul style="list-style-type: none"> • Executive Director (Planning & Regeneration, Regulatory, Housing Services) 	John Staniland
<ul style="list-style-type: none"> • Director of Policy, Performance and Partnerships 	Hugh Bennett

By virtue of paragraph(s) 1, 4 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted

